



# CHID Connect Forum Step-by-Step User Guide

Welcome to CHID Connect - Your private forum for networking, support, and discussion with fellow CHIDs.

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#### **Step 1: Log into the AAHID Website**

- 1. Go to <u>aahid.org/log-in</u>
- 2. Enter your username and password
- Once logged in, click on the "<u>CHID CONNECT FORUM</u>" button (also available under "My Account")

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		😩 CHID CONNECT FORUM			

## **Step 2: Navigate the Forums**

- 1. On the <u>CHID Connect Forum</u> homepage, you'll see a list of Forum Categories these include different healthcare interior design and architecture specialty areas.
- Read the <u>Terms & Conditions/Tips for Posting Guidelines</u> for clarity on what CHIDs may or may not post.
- 3. Click on a category to see topics (threads) within it.

	CHID Connect			
	CHID Connect is a private forum exclusively for Certified Healthcare Interior De expertise. Whether you're discussing sustainable design trends, sharing best p Connect is your space to grow and engage with fellow professionals. CHIDs must be logged-in to access the forums and join the conversation with	esigners® to c oractices for ac their CHID co	ollaborate, sha cute care spac lleagues.	are insights, and exchange es, or seeking peer advice, CHID
	Terms & Conditions/Tips for Posting			
	Home > Forums			
				Search
	Forum	Topics	Posts	Last Post
_	Private: Acute Care	1	1	4 minutes ago
	Share insights on designing safe, efficient, and healing environments for high-acuity patient care settings.			Designer Number1
	Private: All CHID Forum	0	0	No Topics
	This is an open forum for all current Certified Healthcare Interior Designers (CHIDs).			
	Private: Ambulatory Care	0	0	No Topics
	Connect with peers to discuss innovative design strategies for outpatient and same-day care facilities.			
	Private: Behavioral Health	0	0	No Topics

#### CHID Connect



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- Step 3: Subscribe to the Forums
  1. Click on any Forum you would like to receive real-time post notifications for.
- Click "Subscribe" in the upper right corner. You my unsubscribe at any time by
  - following the same instructions and clicking "Unsubscribe".

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BOUT	CERTIFICATION	INDUSTRY PARTNERS	DESIGN FIRM PARTNERS	CHID DIRECTORY	NEWS & EVENTS	RESOURCES
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Create	No topics were found here. New Topic in "Private tle (Maximum Lengt	e: Ambulatory Care"	AG5			e. A

## Step 4: Start a New Topic

- 1. Navigate to the relevant forum category.
- 2. Scroll down to the "Create New Topic" section.
- 3. Fill in:
  - Topic Title (keep it clear and descriptive)
  - Topic Content (write your message or question)
  - Topic Tags (Optional) Optional if you want to have this tagged for specific words.
- 4. Click "Notify me of follow-up replies via email" if you would like to receive real-time responses for this topic.
- 5. Upload Attachments (Optional)
- 6. Click "Submit" to post. Your topic is now live and other CHIDs can reply!

## Step 5: Reply to a Topic

- 1. Click on any topic to open the full discussion thread.
- 2. Scroll down to the Reply box.
- 3. Type your response.
- 4. Click "Submit" to share your reply with the group.







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## **Bonus Tips**

- You can **search for topics** using the search bar.
  - **Add your profile picture** Forums does not automatically insert your CHID Directory photo. To add your picture, please follow the steps below:
    - i. Once you have posted, click on the profile picture icon by your username: Viewing topic1 (of1 total)

Торіс	Voices	Posts	Last Post
Future of Residential Care – Memory Care	2	2	1 week, 2 days ago
Started by: 🔁 Melinda P. Avila-Torio			🔲 Ghina Itani

ii. You will be taken to your Forums Profile page. On the menu on the left hand side, click "Edit".

#### Designer Number1

	@designer1 Profile Registered: 4 years, 3 months ago
Profile Topics Started Replies Created Engagements Eavorites	Forums Last Activity: 1 week, 2 days ago Topics Started: 2 Replies Created: 1
Subscriptions	Forum Role: Participant

iii. Scroll down to your "Avatar", upload your headshot, and save profile.

About Yourself	
Biographical Info	
Avatar	Choose File No file chosen No local avatar is set. Use the upload field to add a local avatar.
Account	

Username Designer1

• Keep it professional and positive - this space is for collaboration!

#### Need Help?

If you get stuck, please contact info@aahid.org for support.